ENGLAND ONLY

FUNDING SUPPORT PACKAGE

1ST AUGUST 2025 – 31ST JULY 2026

The JTL financial support package to employers is agreed on an annual basis. The current financial support package will be available between 1st August 2025 and 31st July 2026 at which time it will be reviewed.

This funding support package will not affect any financial arrangements between JTL and the employer agreed at the outset of apprentices' training which will continue for the duration of the apprenticeship unless subject to Government funding policy changes.

Therefore, between 1st August 2025 and 31st July 2026, and in line with the relevant industry qualification requirements and regardless of discipline or qualification/ standard, JTL's provision will include the following in respect of all JTL apprentices regardless of whether the employer is a levy or non-levy payer:

- JTL 'Entry Assessment'
- 'Off-the-job' knowledge element training
- Awarding Organisation registration, examination and certification fees as appropriate
- First-time knowledge element registration and examination fees.
- Additional learning costs required to retake an end-point assessment
- 'On-the-job' competent performance element assessment

JTL will also provide its apprentices with a suitable electronic portfolio for recording their evidence of competent performance throughout the apprenticeship.

Please note that:

- All costs regarded by the Department for Education (DfE) as eligible for government funding will be met from the apprenticeship funds. JTL will meet the costs of services regarded as ineligible for government funding from its own reserves.
- Payment of annual tuition fees is subject to satisfactory completion of the previous year. A financial contribution towards the cost of training may be required from the employer in line with government funding requirements.
- Employers are liable for all travel, accommodation; and normal employment costs.

> **JTL WILL MEET THE COSTS OF SERVICES REGARDED AS INELIGIBLE FOR GOVERNMENT FUNDING**

ELECTROTECHNICAL

END POINT ASSESSMENT

For apprentices on the JTL scheme the cost of the End Point Assessment (AM2S will be taken from the total price of the apprenticeship agreed with the employer at the outset.

The AM2S can only be taken once the apprentice has met the minimum duration of an apprenticeship, satisfied the gateway requirements set out in the assessment plan and their employer (in consultation with JTL) is content they have attained sufficient skills, knowledge and behaviors.

JTL will pay the cost of the first attempt at the AM2S directly to the AM2S centre. Employers will be responsible for meeting the cost of any resits directly. If an apprentice fails to attend for the test, JTL reserves the right to reclaim the cost of the test from the employer. This cost may not be passed onto the apprentice.

PLUMBING AND HEATING

END POINT ASSESSMENT

For apprentices on the JTL scheme the cost of the End Point Assessment (EPA) will be taken from the total price of the apprenticeship agreed with the employer at the outset.

The EPA can only be taken once the apprentice has met the minimum duration of an apprenticeship, satisfied the gateway requirements set out in the assessment plan and their employer (in consultation with JTL) is content they have attained sufficient skills, knowledge and behaviors.

JTL will pay the cost of the first attempt at the EPA directly to the EPA centre. Employers will be responsible for meeting the cost of any resits directly. If an apprentice fails to attend for the test, JTL reserves the right to reclaim the cost of the test from the employer. This cost may not be passed onto the apprentice.

ADDITIONAL LEARNING SUPPORT

JTL may be able to access additional funding for apprentices to help with learning that affects their ability to continue and complete their apprenticeship. Learning support must not be used to deal with everyday difficulties that are not directly associated with an apprenticeship. For further information, speak with your JTL Training Officer.

HARDSHIP SUPPORT GRANT

It is recognised that there may be occasions when JTL apprentices find themselves in difficult personal circumstances through no fault of their own which may have a negative impact on the progression or achievement of their apprenticeship.

Where appropriate, JTL will be willing to consider the provision of limited financial support (from its charitable funds) to assist/support such apprentices to overcome the circumstances. These may, for example, include being homeless or living in a foyer or having been the victim of crime.

> APPRENTICES MUST HAVE A CONTRACT OF EMPLOYMENT

FUNDING TERMS:

IMPORTANT CONSIDERATIONS

APPRENTICES

Apprentices must have a contract of employment and must not contribute financially to the cost of learning.

EMPLOYERS

The employer will be required to meet employment costs, including preemployment medical and Personal Protective Equipment (PPE) in line with industry requirements, as well as any travel to training venue costs. In addition to paying apprentice wages when working on-site (applicable to the stage or year reached by the apprentice), the employer is also required to pay wages for attendance at the training centre/college or when the apprentices is undertaking remote learning during normal working hours.

In the event that the employer withdraws an apprentice from JTL's scheme without seeking the prior agreement of JTL, the employer will indemnify JTL against all further costs relating to the continuation and completion of the apprentice's training. This will be until such time as the apprentice returns to JTL's managing agency. The employer also agrees to reimburse to JTL all prorated costs that JTL may have, in good faith, contracted to pay to training centres relating to that apprentice.

JTL reserves the right to place a financial penalty of up to the government's apprenticeship completion payment, on any employer who allows their apprentice to cease training having attained the NVQ Level 3 (or equivalent), without completing all other elements of the apprenticeship, and which results in the apprentice not completing the full apprenticeship.

ADOPTION GRANT

Adoption grants of a total of up to £1,500 are available in respect of JTL apprentices who are made redundant(or in exceptional circumstances at the discretion of the JTL directors) and taken on by a new employer. Provided all appropriate criteria have been fulfilled and the new employer undertakes to complete the apprentice's contract of training with JTL, these will be paid from JTL's charitable funds to the new employer in two installments as follows:

» up to £750 for the re-engagement of the redundant apprentice by a new employer;

» up to a further £750 when the apprentice has completed the apprenticeship with the same new employer.

Further information and good practice is available in the Employer Handbook.

Contact JTL to find out more:

Stafford House, 120-122 High Street,
Orpington, Kent, BR6 0JS

T: 0800 085 2308
E: info@jtltraining.com
W: jtltraining.com

Ofsted Good Provider

JTL614 Rev13 07/25